



**HARTSFIELD VILLAGE III
HOMEOWNERS ASSOCIATION, INC.**

WWW.HARTSFIELDVILLAGE3.ORG

(850) 296-0688, VOICE MAIL

▶▶ BOARD@HARTSFIELDVILLAGE3.ORG ◀◀

GRAY UNITED MEMORIAL METHODIST CHURCH
2201 OLD BAINBRIDGE ROAD
TALLAHASSEE, FLORIDA 32303

Vacant
President

Da'Nessa Hayes
Vice President

Alan Peltz
Treasurer

Joan Avery-Sutton
Secretary

Sterling Arms
Member-at-Large

Amy Christianson
Web Administrator

BOARD OF DIRECTORS' MEETING

***** MINUTES *****

Monday, March 16, 2020

- I. Secretary, Joan Avery-Sutton called the meeting to order at 7:10 p.m. at Gray United Memorial Methodist Church located at 2201 Old Bainbridge Road, Tallahassee, Florida 32303.
- II. ATTENDEES:
- | | |
|--------------------|---------------------------|
| President: | Vacant |
| Vice President: | DaNessa Hayes |
| Treasurer: | Alan Peltz |
| Secretary: | Joan Avery-Sutton |
| Member-At-Large | Sterling Arms |
| Web Administrator: | Amy Christianson (absent) |
| Appointed Member: | Peggy Rigsby |
- OTHER ATTENDEES:
Jamie Sanderson
- III. APPROVAL OF MINUTES: The Minutes from the Annual HOA meeting held on February 17, 2020 was not available. Minutes will be reviewed at the Board Meeting scheduled on April 20, 2020.
- IV. REPORTS:
- A. Treasurer Reports – Treasurer, Alan Peltz
1. Check Register Balance as of 03/16/2020, \$35,217.65
 2. Year-to-date expenditures as of 03/16/2020, \$4,999.81
- B. Collection of HOA Dues – Treasurer's report reflected 24 properties were delinquent on their HOA dues for an estimated total of \$3,708.54.
- V. UNFINISHED BUSINESS:
- A. Reimbursement of Violation Fee – During the January 2020 Board of Directors Meeting, it was approved that the Board would reimburse property 2295 Nannas Loop \$75 for trash can violation. An email and a copy of the minutes will be provided to the Treasurer, Alan Peltz to issue a check.
- VI. NEW BUSINESS
- A. Selection of Officers – President: Peggy Rigsby, Vice President: Danessa Hayes, Treasurer: Alan Peltz, Secretary: Joan Avery-Sutton, and Member-at-Large: Sterling Arms.
- B. Housecleaning Issues related to passwords (email), keys (mailbox and church) and copies of required documents was discussed to ensure that current/new board members had

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proper/appropriate access to resources.

- C. Warnings, Fines and Penalties – Secretary, Joan Avery-Sutton discussed suspending placing liens on properties until further notice due to COVID-19. A motion passed with three (3) votes in favor and two votes against.
- D. Outsourcing/Hiring a HOA Management Company – The Board has considered outsourcing to Kirby Management. A meeting will be scheduled with Kirby Management to discuss services and obtain a quote for services. This initial has an estimated deadline of May 1, 2020.
- E. Next Board Meeting – Secretary, Joan Avery-Sutton stated that the next meeting will be held Monday, April 20, 2020, at 7:00 p.m. at Gray Memorial United Methodist Church.

VII. GENERAL DISCUSSION:

No General Discussion

VIII. ADJOURNMENT: The meeting was adjourned at 8:44 p.m.