



# HARTSFIELD VILLAGE III HOMEOWNERS ASSOCIATION, INC.

[WWW.HARTSFIELDVILLAGE3.ORG](http://WWW.HARTSFIELDVILLAGE3.ORG)

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GRAY UNITED MEMORIAL METHODIST CHURCH  
2201 OLD BAINBRIDGE ROAD  
TALLAHASSEE, FLORIDA 32303

Sharmarie Gray  
President

Da'Nessa Hayes  
Vice President

Amy Christianson  
Treasurer

Joan Avery-Sutton  
Secretary

Doug Morris  
Member-at-Large

Summer Chahant  
Web Administrator

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## BOARD OF DIRECTORS' MEETING

\*\*\* MINUTES \*\*\*

Monday, October 21, 2019

- I. President Sharmarie Gray called the meeting to order at 7:04 p.m. at Gray United Memorial Methodist Church located at 2201 Old Bainbridge Road, Tallahassee, Florida 32303.
- II. ATTENDEES:
- |                    |                           |
|--------------------|---------------------------|
| President:         | Sharmarie Gray            |
| Vice President:    | Danessa Hayes             |
| Treasurer:         | Amy Christianson (absent) |
| Secretary:         | Joan Avery-Sutton         |
| Member-At-Large    | Doug Morris (absent)      |
| Web Administrator: | Summer Chatham (absent)   |
- OTHER ATTENDEES:  
John Golez  
LaKesha Clark of Millenia Realty
- III. APPROVAL OF MINUTES: Minutes HOA Board Meeting held on September 16, 2019 were unanimously approved.
- IV. REPORTS:
1. Check register Balance as of 10/21/2019, \$25,520.93
  2. Year-To-Date Expenditures as of 10/21/2019, \$4,749.11
  3. Member-At-Large – No violations reported
- V. UNFINISHED BUSINESS:
- A. Outsource of Financial Obligations of HOA – The 2019 initiative of outsourcing financial responsibilities continues to be a work in progress. The Board has received responses from two (2) companies, Danny Hayes of Kirby Management and Lewis Association Property Management. Outsourcing financial obligations/responsibilities of the HOA is requested to eliminate fraud, lack of integrity of data and delay in reporting due to change in directors. This initiative is scheduled to be put into practice by December 2019. Alan Peltz, Treasurer is the project lead on this initiative.
- B. Quotes for Common Area and Road Maintenance – The 2019 initiative of outsourcing maintenance of the common areas of Hartsfield Village is underway. Member at-Large, Sterling Arms is the Project Lead for request for services for maintenance of Hartsfield Village. Therefore, he will provide the details and negotiations for services to the board to

## MINUTES: BOARD OF DIRECTORS' MEETING

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finalize the decisions. The Board has received the following quotes for services:

1. Andrews Lawn Service: Initial Clean-Up of common areas - \$1,500
2. North Florida Asphalt, Inc.: Road Maintenance/Paving - \$12,332
3. Benchmark: Road Maintenance/Paving - \$22,636.20

C. Newsletter – *This agenda item was tabled until the next Board meeting.*

### VI. NEW BUSINESS

A. The Board has the following changes in positions:

1. On October 16, 2019, the Board received a resignation from Amy Christianson as Treasurer. However, **Amy Christianson** has agreed to serve as **Web Administrator**.
2. On October 21, 2019, President, Sharmarie Gray appointed **Alan Peltz as Interim Treasurer**. Mr. Peltz has agreed to serve on the Board as Treasurer until March 2020.
3. On October 21, 2019, the Board received a resignation from Doug Morris as Member-at-Large. As a result of this resignation, President Sharmarie Gray appointed **Sterling Arms as the Member-at-Large**.
4. During the meeting held on October 21, 2019, Sharmarie Gray resigned as President of the HOA. This action will be finalized at the next Board meeting scheduled on November 18, 2019. Until then, Vice President Danessa Hayes will serve in the roll as President.

B. The Board discussed implementing parking permits for residents who have medical conditions. The parking permit will allow caregivers to park overnight or during the day without violation of the parking policy. This initiative will be further discussed at the next Board meeting.

C. The Board discussed the importance of not deleting emails. Emails must be retained to ensure that important data is not lost. It also allows current and future board members to have a point of reference of past/previous HOA related business issues and supporting documentation. The **motion** was made by Alan Peltz to retain all emails. Motion was seconded by Joan Avery-Sutton and **unanimously approved**.

D. Next Board Meeting – Vice President, Danessa Hayes stated that the next meeting will be held Monday, November 18, 2019, at 7:00 p.m. at Gray Memorial United Methodist Church.

### VII. GENERAL DISCUSSION:

A. No general discussions.

VIII. ADJOURNMENT: The meeting was adjourned at 8:32 p.m.